



**REQUEST FOR QUOTATIONS (RFQ)
FINANCIAL MANAGEMENT TRAINING FOR ACCOUNTANTS IN CHARGE OF
BIOINNOVATE AFRICA SUPPORTED PROJECTS**

1. The Bioresources Innovations Network for Eastern Africa Development (BioInnovate Africa) Programme is a regional biosciences research and innovation initiative established in 2010 with support from the Swedish International Development Cooperation Agency (Sida). It is based at the International Centre of Insect Physiology and Ecology (*icipe*), and operates in Burundi, Ethiopia, Kenya, Rwanda, Tanzania and Uganda. The Programme assists these countries to benefit from the revolutionary advances in biosciences, contributing to economic growth and sustainable development.
2. *icipe*, intends to procure the services of a consultant to carry out a Financial Management Training for Accountants Managing Bioinnovate Africa Supported Projects. The training is aimed at enhancing general best practices in fund management in the implementation Bioinnovate Africa supported projects and to expedite implementation of project activities in compliance with Bioinnovate Africa's contractual requirements. Click here to download the Terms of Reference (TOR): <http://www.icipe.org/sites/default/files/TOR-Bioinnovate-Financial-Management-Training-Consultancy-July2019.pdf>
3. *icipe*, now invites interested parties who are able to demonstrate technical capability to provide the above-mentioned service.
4. Interested parties should:
 - a. Provide the Consultant firms' registration and licence documents with relevant statutory bodies, Certificate of Incorporation, PIN Certificate, postal and physical address, location, website and contact details.
 - b. Evidence of at least seven years professional experience in the field of financial and donor fund management.
 - c. The consultant should have delivered a similar training on financial management for donor funded projects within the last one year. Provide evidence.
 - d. Demonstrate the ability to deliver assignments within the stipulated time frames.
 - e. Clearly demonstrate knowledge of the operations of international organisations, the firm's experience in providing similar service to reputable organisations by indicating organisations served, type of service and reference of three (3) Projects of similar nature completed within the last three years.
 - f. Provide a competitive fee quote to perform the assignment.
5. The Request for Quotations must be delivered to the address below on or before **11:00 hours East Africa Time on 29th July 2019**. The bids will be opened the same date and time, in the presence of those submitting. The submissions in hard copy should be clearly marked: '**Consultancy service for Fund Management Training for Accountants Managing Bioinnovate Africa Supported projects**'. Electronic submissions are permitted, through iciketenders@icipe.org . Late submissions shall be rejected.

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