

EXPRESSION OF INTEREST (EOI)

Country : **Kenya**

Project : **Electrical Upgrades of Power Distribution Systems**

Contract Title : **Proposed Electrical Equipment and Systems Upgrade at *icipe* Duduville, Nairobi and *icipe* Thomas Odhiambo Campus (ITOC), Mbita Point, Homabay**

Contract Obligation: **Supply, Install and Commission Low Voltage Electrical Switchgear and Distribution Systems**

Contract No. : **EU/OO2/2017**

1. The International Centre of Insect Physiology and Ecology (*icipe*) is an intergovernmental organisation headquartered in Nairobi, Kenya that carries out research and training in sustainable management of insects (arthropods) for improving comprehensive health and agricultural productivity in the tropics (www.icipe.org).
2. *icipe* wishes to carry out upgrades on various electrical switchgear and equipment that include power stabilizers (both equipment & switch gear), power factor correction systems, low voltage switch boards and electrical sub-boards with an objective of improving capacity and reliability within the facility.
3. *icipe* now invites Expression of Interests from eligible suppliers of Low Voltage Switchboards, Power Stabilizers, Power Factor Correction Systems and sub-distribution/consumer boards. The interested company should demonstrate both technical and financial capability to **Supply, Install and Commission Low Voltage Electrical Switchgear and Distribution Systems** to *icipe*. The interested parties should be able to:
 - a. Supply, install and commission low voltage switchgear and equipment.
 - b. Work hand in hand with the *icipe* team and the Consulting firm in driving the project.
 - c. As may be requested, check the existing facilities and recommend requirements for successful installation of the proposed equipment.

4. Interested parties should provide:
 - a. A short but inclusive company profile which includes, an organization chart, contact details and the firm's physical and postal address.
 - b. Proof of Registration of the business (where relevant) and provide copies of the Registration and VAT Registration Certificates. Must have been in this business for more than five (5) years.
 - c. Proof of Registration with relevant regulatory body for supply, and installation of similar equipment. Provide registration details with these regulatory agencies.
 - d. Evidence of experience in supply and installation for at least (3) projects with value of at least US\$ 150,000.
 - e. List previous and current projects, cost of each, status of completion, completion date if already done and full contact details of the clients carried out in the last 5 years. Attach documentary proof of such consultancies and client references – a maximum of five (5) projects.
 - f. Demonstrate financial capability to supply and install the equipment.

Expression of Interest must be delivered to the address below on or before 11:00 hours East African Time on **Wednesday, 1st November 2017**. The submission in hard copy must be in sealed envelope clearly marked: '**Expression of Interest to Supply, Install and Commission Low Voltage Electrical Switchgear and Distribution Systems at *icipe*. Contract No EU/OO2/2017**'.

The enclosed printed and spiral bound original should bear the tenderer's full postal address and each page should have a signature of authorised representative, with official seal. Electronic submissions shall not be permitted. Late submissions will be rejected. The submissions will be opened in the presence of representatives of those submitting at the address below on **Wednesday, 1st November 2017 at 11:00 hours at Duduville Campus, Kasarani, in the Hive meeting room.**

5. General Information and Notice:
 - a. Any information provided by the bidding party will form the basis of any contract that may be entered between *icipe* and the bidder.
 - b. *icipe* shall not be liable for or be required to pay any costs, expenses or losses that may be incurred by the bidding party in the preparation of their EOI.
 - c. *icipe* reserves the right to accept or reject any proposal without assigning any reasons thereof.

Procurement Manager
Through *icipe* Tender Box
icipe Duduville campus
Carroll Wilson Building
Off Thika Road, Kasarani
P.O. Box 30772-00100
Nairobi, Kenya. Website: www.icipe.org