EXPRESSION OF INTEREST (EOI)

Country : Kenya
Project : Security Systems
Contract Title: Supply, Installation, Test and Commissioning of Various Closed Circuit Television (CCTV) Systems at icipe Duduville & Mbita Campus
Contract No. : EOI/CCTV-icipe001/2020

1. The International Centre of Insect Physiology and Ecology (icipe) is an intergovernmental organisation headquartered in Nairobi, Kenya that carries out research and training in sustainable management of insects (arthropods) for improving comprehensive health and agricultural productivity in the tropics (www.icipe.org).

2. icipe wishes to implement a security systems project that involves renovation of existing as well as installation of new CCTV systems at both Duduville, Nairobi and Mbita campus in Homabay county.

3. icipe now invites Expression of Interest from eligible firms who are able to demonstrate both technical and financial capability for the supply, installation, testing and commissioning of CCTV systems at icipe Duduville & Mbita campuses.

4. Interested parties should:
   a) Be registered under the Company’s Act and provide copies of the Registration and PIN Certificates. Must have been in this business for the last five (5) years.
   b) Be registered with National Construction Authority (NCA) as security systems service providers and any other relevant bodies.
   c) Have at least three (3) years experience in commercial security system installations that include CCTV surveillance system.
   d) Demonstrate financial capability to finance the project up to commissioning stage (full financial guarantee will be provided).

5. The interested parties MUST provide the following certified documentation that will form basis for evaluation and merit:
   a) Company registration certificate.
   b) Company CR-12 certificate.
   c) KRA PIN certificate.
   d) Valid tax compliance certificate.
   e) Curriculum Vitae for at least five (5) technical personnel and at least two (2) directors that will oversee this project.
   f) Audited financial statements for the last three (3) years – 2017, 2018 and 2019.
g) Provide reference of at least five (5) projects COMPLETED within the last five (5) years. This should be in tabular format and MUST include confirmed:
   i. Name and location of client
   ii. Title of the project
   iii. Start and end date
   iv. Name and active contacts of the representative

6. The Expression of Interest must be delivered and deposited in the icipe Tender Box to the address below on or before 11:00 hours East Africa Time on 29th September 2020. The submission in hard copy must be in sealed envelope clearly marked: Expression of Interest Supply, Installation, Test and Commissioning of Various Closed Circuit Television (CCTV) Systems at icipe Duduville & Mbita Campus, Contract No. EOI/CCTV-icipe001/2020. The enclosed printed and spiral bound original should bear the tenderer’s full postal address and each page should have a signature of authorised representative, with official seal. Electronic submissions shall not be permitted. Late submissions will be rejected. The submissions will be opened in the presence of representatives of those submitting at the address below, on 29th September 2020 at 11:20 hours at Duduville Campus Kasarani in Hive meeting room.

7. General Information and Notice:
   a) Any information provided by the bidding party will form the basis of any contract that may be entered into between icipe and the bidder.
   b) icipe shall not be liable for or be required to pay any costs, expenses or losses that may be incurred by the bidding party in the preparation of their EOI.
   c) icipe reserves the right to accept or reject any proposal without assigning any reasons thereof.

8. Official address:
   Procurement Manager
   Through icipe Tender Box
   icipe Duduville campus
   Carroll Wilson Building
   Off Thika Road, Kasarani
   P.O. Box 30772-00100
   Nairobi, Kenya
   Website: www.icipe.org