

**ANNAH NYAKAIRU NJUI (MSc.)**  
- Soil Scientist (Soil Fertility and Plant Nutrition)  
- Project Development Specialist  
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## EDUCATION AND TRAINING

### *Holder of:*

Trainee Certificates (Project Development Specialist); 2002 - 2017 Various Training Schemes  
MSc. Soil Science (Soil Fertility & Plant Nutrition-71.93); Egerton University, Kenya {1996-1999}  
BSc. Agriculture (Agronomy – Second Upper Division); Egerton University, Kenya {1990-1995}

## PROFESSIONAL SUMMARY:

I am a highly experienced, hardworking, results oriented, strategic and self-driven focused professional with over eighteen (18) years of experience in Managing Grants, Partnerships and Projects; as well as Organizing High Level Events. I have been centrally involved in financial management and organizing organizational strategic forums. Prior to joining *icipe*, I worked at ICRAF-The World Agroforestry Centre. Currently I lead the *icipe* Grants, Partnerships and Projects portfolio in the Director General's Office serving as a liaison person with the Centre's donors and partners to ensure that *icipe* is meeting its donor obligations in entirety. I also serve as the final clearing point for all documents requiring the Director General's signature or decision as relates to grants and projects.

## EMPLOYEE AWARD

**2015 Certificate:** International Centre of Insect Physiology and Ecology (*icipe*)

### **Outstanding Principal Staff of the Year Award - 2015 (OPSA):**

In recognition of the significant contributions that I have made over the years, during which time I have developed enduring relationships with donors, partners and staff alike. My efforts ensure that *icipe* is viewed by the Centre's partners in the most positive manner, and that their needs are met in a timely and efficient way. I provide high quality relationship and contract management to *icipe* and its partners.

**Note:** In *icipe*, ALL project technical and financial reports to donors are routed through the Director General's office specifically Grants Office (which am the incumbent), for quality control check before approval and subsequent submission by myself.

## NEWSLETTER ARTICLES

### **2016 Article Feature**

**Managing Research Grants – Tips from a Grant Manager** by Anna Njui, *icipe* Grants, Partnerships and Projects Manager: December 2016. *Utafiti News*, A Newsletter of the Research Production and Extension Division, University of Nairobi, Kenya, Issue No. 4 Page 21 – 23  
[http://www.icipe.org/sites/default/files/Utafiti\\_News\\_Issue4Dec2016.pdf](http://www.icipe.org/sites/default/files/Utafiti_News_Issue4Dec2016.pdf)

### **2015 Article Feature**

**Impact of Grant Management Training within THRIVE Institutions –** The story of Anna Njui, from the International Centre of Insect Physiology and Ecology (*icipe*). September 2015. *THRIVE News*, A Newsletter of Training Health Researchers into Vocational Excellence (THRIVE) Consortium, Makerere University, Uganda, Vol. 4 Issue 3 Page 2 – 4

## CAREER HISTORY & KEY RESULTS

mid-October 2006 –  
to date International  
Centre of Insect  
Physiology and  
Ecology (*icipe*)

- December 2012 – to date: *Promoted to Manager, Grants, Partnerships and Projects*
- April 2009 – November 2012: *Promoted to Grants, Partnerships and Projects Coordinator*
- April 2007 – March 2009: *Confirmed as the Programme Management Officer, DG's Office*
- Mid-October 2006 – April 2007: *Consultant, Grants and Projects Office*

When I joined *icipe* in 2006, it was a US\$ 9 million Centre and has risen over the years to US\$ 35 million Centre in 2020 and I continue to effectively and efficiently oversee and provide leadership in the Grants Management area. <http://www.icipe.org/about/staff/annah-njui>.

### Summary of Grants Research and Administration Skills:

- Provide technical assistance to the Director General (DG) including preparing Board Reports;
- Portfolio “*cradle-to-grave management*” management of grant funds (with the personnel, Procurement, Legal, Finance and Administration team) with close to 80 projects annually and a Centre budget of US\$ 30 million;
- Planning, coordinating and reporting to *icipe* unrestricted and restricted donors;
- Provide operational assistance in partnership aspects of *icipe*'s R&D activities, including oversight of strategies development (of *icipe* key documents – Results Based Management (RBM) Framework, Vision & Strategy implementation, Centre Newsletter preparation);
- Support in the development and implementation of *icipe*'s strategic plans and policies; and
- Proposal development, project evaluation and monitoring (*field travel*) and process improvements.

Key Achievements in my area of responsibilities include:

### **Technical Assistant to the DG roles:**

1. **Scientific support:** In close consultation with the DG, provide leadership and direction for technical staff, setting an effective agenda and ensuring performance goals are set and met; assist with creating strategy documents and presentations for external reporting; prepare and document technical information for sharing with *icipe* core donors; compile pertinent core proposal information; collate and prepare the Centre's annual RBM; and prepare R&D articles/text information for the *icipe* Quarterly E-Bulletin.
2. **Science documentation:** Support *icipe* R&D themes in internal and external preparations for presentations by the DG and actively facilitate cross-team and cross-strategy communication/coordination. Organize and ensure recording and filing of scientists meeting, animal rearing and containment unit meetings and key project meetings.
3. **Project monitoring and evaluations** – Occasionally accompany scientists on field site visits to assist in organizing and participating in

program related events. Provide scientific support to scientists in project monitoring, evaluation and documentation.

4. **icipe Governing Council Programme Committee GC student prize:** Annually coordinate the preparation of the GC student prize and document the proceedings of the GC Programme Committee.

#### **Partnerships roles:**

1. **Strategic linkages:** As requested by the DG, play a role in the identifying, developing and managing *icipe* partnership with other institutions; represent the organization to the public, key stakeholders and partners; provide guidance for donor management, research and development, and partnership activities.
2. **Knowledge management** - Provide guidance, as requested by the DG, for program activities including outreach, volunteer coordination and partnerships development, as well as media relations, public-private relations and issues management activities; Contribute to Centre-wide public relations efforts and to knowledge dissemination and utilization, including participation in public and scientific fora.

#### **Grants Administration roles:**

1. **Grants management** - Provide “*cradle-to-grave management*” of grants, including management of proposal pipeline in collaboration with scientists, grant negotiation, award, compliance monitoring, administration and closeout. Serve as the liaison and coordinator for grant making and contracts support for *icipe*. Undertake grant monitoring and evaluation by reviewing written materials (including grant summaries), online research, and updating information regarding individual grants in *icipe*. Analyzing grant agreements from donors and developing policies and procedures for re-granting purposes.
2. **Research management** - Assisting scientists in the preparation and proof-reading of reports, proposal summaries and other communications with donors and partners. Provide scientific assistance to scientists including participation in workshops, literature searches, identification and administration of resource persons/consultants. Participate in review of proposals including assessing operational, evaluative, and financial aspects of proposals.
3. **Project management** - Review financial and narrative reports to identify and resolve budget, compliance and/or other problems. Promptly review and process partners requests for payment. Manage the preparation of funds acknowledgement letters and filing in close consultation with *icipe* Finance. Obtain required closeout information from grantees and otherwise facilitate grant closeout process and file project completion reports.

**While at *icipe*, I have directly been involved in proposal team write-up for many proposals and below is a sample of some of the ones that have been approved for Funding:**

1. Director General, Scientists and I, Proposal documents preparation for **Combating Arthropod Pests for Better Health, Food and**

Resilience to Climate Change (CAP-Africa). For the period 2018-2023. NOK 28,100,000

2. DFID core funding to *icipe* 1st October 2016 to 30<sup>th</sup> September 2020: Coordinated the team that prepared *icipe*'s Centre Logframe and Research Deliverables and was the link with DFID on behalf of our Director General. Core and Performance based funds approved amounting to a sum not exceeding, £6,600,000. (Phase II)
3. Director General, Scientists and I, Proposal documents preparation for 2017 – 2020 core contribution from SDC, Switzerland amounting to CHF 6,400,000 (4 years)
4. Director General, Scientists and I, Proposal documents preparation for 2016 – 2020 core contribution from Sida, Sweden amounting to SEK 90,000,000 (5 years)
5. International Agricultural Research - attributed funds 2012, 2013, 2014, 2015 and 2016 from Government of Germany for Policy Research. Coordinated the requirements for this annual funding which was Euro 219,000 annually (Total Euro 1,095,000)
6. DFID core funding to *icipe* 1st October 2011 to 31st March 2016: Prepared *icipe*'s Self-Assessment Framework that was used to evaluate *icipe*. DFID reviewed the information supplied and rated *icipe* in the top category of the Centres assessed for value for money! Core funds approved amounting to a sum not exceeding, £16,872,400. (Phase I)
7. Director General, Scientists and I, Proposal documents preparation for 2014 – 2016 core contribution and minimizing *icipe*'s carbon footprint from SDC, Switzerland amounting to CHF 9,955,000
8. Climate Change Impacts on Ecosystem Services and Food Security in Eastern Africa (CHIESA). (2011-2015). Follow-up Phase of AFERIA (2016 – 2017) Submitted to the Ministry of Foreign Affairs, Helsinki, Finland. Amount Total of Euros 5.9 million.
9. Community of Excellence for Research in Neglected Vector Borne Zoonotic Diseases (CERNVec). (2011 – 2015). Approved for funding by the Consortium for National Health Research (CNHR). Amount US Dollars 793,000.--
10. *icipe*: Developing an institutional programme for collaborative Organisational Capacity Development (OCD) in Africa: 2010/2011. Funded by Education and Development Division, Ministry of Foreign Affairs, The Netherlands. Amount Euros 800,000.--
11. Request for unrestricted Core support of ICIPE's Programmes: (2009 – 2013). Funded by The Swedish International Development Agency (Sida). Amount 72.5 million Swedish Kroner.
12. Training Health Researchers into Vocational Excellence in East Africa – THRIVE Project. Project Period: 1st August 2009 for 72 months led by

Makerere University and ICIPE as one among the partners. Funded by Wellcome Trust. Amount Sterling Pounds 4,814,746.--. THRiVE II is now ongoing effective 1<sup>st</sup> March 2016.

**mid-July – mid-October 2006**

GWP-AP - Global Water Partnership Associated Programme

**Proposal Development Consultant:**

Developed complete proposals for submission to European Union, Netherlands Ministry of Foreign Affairs -Water Support Unit and African Development Bank

**Achievements:** In consultation with GWP-AP team:

- Undertook the desk-study (pre-preparation, internet search, identifying contacts and appropriate databases, develop a framework for the proposal task, GWP-AP consultations and clarifications)
- Contacted Partners proposed in the project to ensure that the prospective participants understand their responsibilities
- Got the commitments of the participants and what is required of them
- Organized and facilitated the process of developing the proposals
- Developed and put together the draft proposals
- Circulated the draft proposals for review by targeted stakeholders/individual experts for critic and/or further inputs.
- Finalized and fine-tuned the Proposals ready for submission to respective offices by the set timeline

**March 2001 – mid-July 2006**

ICRAF - World Agroforestry Centre

**Consultant/Technical Regional Programme Officer in East Africa Programme:**

Provided programmatic and coordination assistance to the East Africa Regional Coordinator; assembling and preparing the necessary documentation and interacting with ECA regional countries on technical matters. Directly led in soliciting and obtain funding amounting to 500,000 US\$ through various Proposals.

**Achievements:** Assisted in Visioning and Strategy Development of the ECA regional program through:

- ICRAF-ECA Performance Indicators submitted timely to World Bank/CGIAR.
- Prepared the Medium Term Plan (MTP) for ICRAF- ECA's four themes– Environmental Services, Trees and Markets, Strengthening Institutions and Land and People as part of the ICRAF-wide MTP document to submitted to the Science Council 2006 – 2008.
- Prepared and Managed ICRAF-ECA's annual Programme of Work and Budget (POWB)
- Assisted in regional program planning, as well as establishing and managing partnerships to improve teamwork and productivity in the region.
- Liaised with donors, policy makers and other partners to mobilize resources (Raised over **500,000 USD!**) and support the implementation and reporting of the region's projects.

- Project Development – assessment, design, proposal writing, project implementation, reporting, monitoring and evaluation.
- Prepared project activity reports, scientific publications and narrative documentation.
- Provided Technical Backstopping to the Association for Strengthening Agricultural Research in East and Central Africa (ASARECA)'s Network on Trees on-Farm (TOFNET).
- Undertook Participatory Monitoring and Evaluation (PM&E) fieldwork and travel within the ECA region.
- Facilitating Training on “*Preparing Winning Concept Notes and Proposals*” for ICRAF and partners.
- Facilitated capacity building for improved resource mobilization and science quality (data management)
- Documentation of regional outputs and maintaining a functional ECA Resource Centre
- Timely follow-up with partners and investors on funded projects and subsequent reporting
- Making logistical arrangements for meetings, seminars and conferences; coordinate travel arrangements for participants; compiling reports and preparing minutes of meetings.
- Management and analysis of research data from trials in Western Kenya and manuscript write-up.
- Followed-up activities and requests related to Soil Fertility Initiatives (SFI)
- Represented adequately the ICRAF-ECA Regional Coordinator during his absence.

**Year 2006 upto 18<sup>th</sup> July 2006:**

**Chair,** ICRAF Staff Development Fund – Provide leadership to ICRAF in investing in its organizational development and human talent to strive for excellence in research for development in agroforestry

**Secretary,** ICRAF-ECA Management Committee (MC): - Compiling and circulating minutes of deliberations by the ECA MC to all ECA Staff

**Member,** ICRAF Job Analysis Team for Classification: - member, collect data from job holders, through interviews using a well developed tool to assist ICRAF in its Job Classification

**February 2000 – February 2001**

EAWLs is acronym for East African Wildlife Society

**Project Assistant (Volunteer):**

Team Leader - Poverty Alleviation Baseline Survey: Provided leadership for the field studies, questionnaire data analysis and report writing as well as assist in preparation of technical reports to donors and stakeholders.

**June 1999 – January 2000**

SCODP is acronym for Sustainable Community-Oriented Development Programme

**Soil Scientist (Consultant):**

Executing Co-ordinator/Facilitator: Team leader in Impact Assessment of SCODP's programme activities. Participated in Stakeholder Liaison as well as Soil Fertility Initiative in farmers' and school fields, data management, analysis and report writing.

## CERTIFICATE TRAINING

- 8<sup>th</sup> February 2017:** **The Proactive Leader®** program” organized by Raiser Resource Group and FranklinCovey, **The Ultimate Competitive Advantage**. The program included: Management Chills and Thrills; Principles of Effectiveness; Paradigm Shifts; Proactive and Reactive Behaviour management; Hidden-resource Finder; Change Management; Practicing Empathic Listening and Feedback Facilitator.
- 27<sup>th</sup> – 30<sup>th</sup> July 2016:** **“Grants Management Training”** organized by Consortium for National Health Research (CNHR). The Course Programme included: Fundamentals of Grants Management; Grant Cycle; Fundraising; Grant Reporting; Budgeting; Procurement Management; Grant Compliance and Grant Close Out.
- 22<sup>nd</sup> – 25<sup>th</sup> June 2015:** **“SMART Finance and Grants Training”** organized by Makerere University College of Health Sciences. The SMART Course Programme included: Managing multiple donors; Risk Management; Foreign exchange management; Liquidity management; Accounting system selection; and implementation Preparation for audit.
- December 2012:** Attended and completed **Research Administration and Management Training, 10 -12 Dec 2012**, at Makerere University College of Health Sciences, Kampala, Uganda.
- November – December 2011:** Participation in the **Results Based Management Lessons Learnt** event in Hårnösand, Sweden. More info: *icipe* Story on Sida website <http://www.sidaresearch.se/research-cooperation/meet-some-of-our-partners.aspx>
- January 2011:** Certificate (Participant): Consortium for National Health Research (CNHR) Workshop on **“Financial and Grants Management”**. 17-18 Jan 2011 at Gracia Gardens Hotel Nairobi, Kenya
- November 2010:** Certificate (Participant): **Association of Research Administrators in Africa, ARAA, 3-5, Nov 2010**, Kampala, Uganda
- August 2008:** Certificate (Participant): *icipe*/Biovision Seminar, INFONET 2012 Co-creating a Farming Information Hub for the Next Decade Applying the **“Real Time Strategic Change and Open Space Methodology”**. – Seminar held at ICIPE 25 – 27 August 2008.
- December 2006:** **Certificate** (Resource Person): Integrated Coffee Research for Development Training – Training held at the Whitesands Hotel, Mombasa, 4<sup>th</sup> – 5<sup>th</sup> December 2006
- July 2006:** **Certificate of Participation** - Microsoft Office System Tips and Tricks; Hilton Hotel, Nairobi, Kenya
- April 2006:** **Certificate** (Resource Person) - Proposal Training Course to TOFNET of ASARECA - **Competitive Grant Systems Concept Note / Proposal Writing Retreat**-- Sunset Hotel, Kisumu, Kenya

<b>April 2005:</b>	<b>Training (Resource Person) and Participation Certificates</b> - Proposal Training Course to TOFNET and CORNET Network Partners of ASARECA for Competition Grant Systems Funding; These are Networks that support the development of Trees and Coffee respectively in countries that ASARECA operates in.
<b>May – June 2004:</b>	<b>Certificate of Participation</b> - Agroforestry Marketing and Enterprise Development Support; Commonwealth Youth Programme, Africa Centre, Lusaka, Zambia
<b>May 2004:</b>	<b>Certificate:</b> Participatory Monitoring and Evaluation Workshop; Silver Springs Hotel, Nairobi, Kenya
<b>April 2004:</b>	Developing Project Proposals for International Foundation for Science (IFS) Research Fellowships organized by ICRAF, ANAFE and IFS ; World Agroforestry Centre (ICRAF), Nairobi, Kenya
<b>November 2002:</b>	<b>Certificate of Attendance</b> - 9 <sup>th</sup> Eastern Africa Regional Fundraising Workshop: “Local Resource Mobilisation: Principles, Techniques & Challenges”: Kenya College of Communication and Technology (KCCT), Nairobi, Kenya
<b>July – June 2002:</b>	<b>Certificate</b> - Aldus PageMaker Computer Package Course; Technology and Interactive Learning Institute, Nairobi, Kenya
<b>April - May 2002:</b>	<b>Certificate of Participation</b> - Proposal Fundamentals: Hands-on workshop in Developing and Writing the Winning Proposal; World Agroforestry Centre (ICRAF), Nairobi, Kenya
<b>July 1999:</b>	<b>Certificate of Participation</b> - Participatory Impact Assessment, Monitoring and Evaluation (A German Agro Action sponsored project of a Non- Governmental Organization) (1999); German Agro Action, Kisumu, Kenya

## SKILLS AND COMPETENCE

### Grants, Research & Publication:

- Grants and Projects Management Unit Establishment and Management – did this effectively, efficiently and flawlessly at the World Agroforestry Centre (ICRAF) and at *icipe*
- Insect Pest Management Practices (hands on) through extensive field project sites visit and learning while at *icipe*
- Soil Science and Agriculture training
- Agroforestry and Forestry based on my 6-years experience at ICRAF – The World Agroforestry Centre
- Development of International Public Goods (IPGs)
- Execution and Implementation of Agricultural Extension Services in Community Based Organization e.g. Farmer Field Schools, Landcare Approaches, Focal Area Approach, Common Interest Groups – Women & Youth Groups, etc.
- Research Documentation and Dissemination



## RESEARCH MANAGEMENT SKILLS SET

### Grants & Projects Management

- Managing the production of grant materials and project related contracts including ensuring that all materials are prepared accurately and in compliance with the institutional policies and procedures;
- Manage the coordination of the grant implementation process in collaboration with other teams, including the development of work plans, technical and management approaches, correspondence, budgets, contracts, sub-agreements, reports and project close-outs;
- Recommending and preparing grant amendments and extensions for timely project completion;
- Track, monitor, and ensure successful grant and contract management and fulfillment in accordance with donor requirements;
- Support the writing of programmatic reports and technical documents; and
- Assist compliance and finance staff in the review, processing and reconciling of invoices to budgets.

### Project and Budget management

- Manage the legalities of contracts and sub-granting;
- Set up systems that support and streamline grant management;
- Setting up fiscal administration systems and financial analysis of audits and reports;
- Monitor progress of projects, financial expenditure and reporting; and
- Designing systems and procedures to ensure an efficient, accountable and systematic flow of projects and grants.

### Shape institutional research strategies

- Understand the global research environment and develop systems to nurture the next generation of researchers.

### Project development

- Scout for funding opportunities and appropriate networks;
- Be aware of funding do's and don'ts; and
- Assist with funding applications, budgets and progress reports.

### Public engagement

- Highlight the extent & nature of the institution's research work; and
- Contribute to the effective dissemination of research findings.

### Enhance research collaborations

- Am a hub of expertise on sound partnership practices;
- I facilitate intellectual property management, and appropriate technology transfer policy compliance.

### Resource Mobilization

- Strong Project and Proposal Development Skills;
- Project Concept Development Experience; and

- Competent in Training on Proposal Fundamentals and Grant Cycle.
- Results Based Management (RBM)**
- Expertise to Develop and Monitor implementation and Report based on the RBM Framework
- Project Administration, Planning & Knowledge Management**
- Proven ability to work at an International and Regional Level with Government Agencies, Research Institutions, NGOs, CBOs as well as working within Teams;
  - Expertise and Experience in technical and financial project reporting to donors and partners;
  - Experience in Compiling Workplans, Technical Reports and Budgets;
  - Expertise in Developing and Using the Results Based Management Framework as well as Logical/Performance Measurement Framework;
  - Working Experience in Agricultural Policy Related Work including Policy Dialogue;
  - Strong Networking and Facilitation Skills;
  - Excellent Partnership Management Skills; and
  - Proven Coordination and logistical Skills.
- Monitoring & Evaluation**
- Hands-on skills in Conducting Participatory Impact Assessment Studies (Monitoring, Evaluation, Analysis and Reporting)
- Computer Skills**
- Microsoft Word both PC and Mac, Excel and Access, Statistical Analysis, Microsoft Outlook –Email and Internet, and DeskTop Publishing.

## PROFESSIONAL SERVICES

### At *icipe*

**Key Resource Person** – Team member in information research and compilation for the production of (a sample):

- *icipe's* “Vision and Strategy 2021-2025 – Addressing Africa’s Challenges and Opportunities”
- *icipe's* “Vision and Strategy 2013-2020 – Addressing Africa’s Challenges and Opportunities”
- 2013, 2014, 2015, 2016, 2017 and 2018 *icipe* Annual Reports
- 2006 to date: Director General’s Executive Board Reports (held annually every March); Governing Council Reports (held annually every November);
- 2012 to date: Annual Package Reports (submitted every May) to our core donors – Results Based Management Reports and others

### 2015 – to date:

**Enterprise Resource Planning (ERP) Committee Member:**

- **August 2015 – May 2017:** ERP Tender Evaluation Committee Member
- **June 2017 – to date:** ERP Implementation Committee Member

The **overall** key function of the committee is to evaluate various ERP providers as *icipe* intends to deploy an efficient, manageable and cost-effective Enterprise Resource Planning (ERP) software to address the current and future information management system requirements of the Centre. Once a suitable ERP is identified, centrally participate in its implementation.

- 2014 - 2017:** **Panel Member** – Recruitment for the position of *icipe*'s Resource Mobilization Coordinator; Director General's Administration Assistant; Director General's Office and Programme Manager, Biovision Africa Trust Grants and Resource Mobilization Coordinator, among others
- 2007 – to date:** ***icipe* Governing Council Student Prize:** Coordinating on an annual basis the call for manuscripts from *icipe* MSc and PhD scholars, assemble and prepare the same for evaluation and ranking by the members of the GC Panel of Evaluation and in consultation with the GC Programme Committee Chair, organize for the award for the first three best ranked manuscripts during the annual November *icipe* GC Meeting.
- 2013 – 2014:** **Grants Review Committee Member:** This is a committee for vetting and advising on *icipe*'s proposal development and fundraising initiatives. Others members were the Director General, Director of Finance and Administration, two principal scientists and fundraising coordinator.
- August 2009 – to date:** **THRiVE Committee Member,** Training Health Researchers into Vocational Excellence (THRiVE) – A consortium led by Makerere University, Uganda and *icipe* is a key partner and is funded by The Wellcome Trust. I am the key M&E person for *icipe* in THRiVE.
- April 2011 – June 2015:** **CERNVec Committee Member,** Community of Excellence for Research in Neglected Vector Borne Zoonotic Diseases (CERNVec) and is funded by The Consortium for National Health Research.
- 2006 – to date:** **Secretary,** *icipe* Governing Council Programme Committee (PC). Document and take the PC Minutes during the annual November GC Meeting.
- 2011 – to date:** **Assistant,** provide assistance to the *icipe* Contact Person – Dr. Baldwyn Torto for *icipe* Regional Centre under the Stockholm Convention on Persistent Organic Pollutants.
- 2014 – to date:** **Member,** *icipe*'s Environmental Management Committee
- 2013 – 2015:** **Member,** Steering Committee of the IVM Malaria Programme
- 2006 – 2013:** **Secretary,** *icipe*'s Scientists Meeting chaired by the Director General

## EXAMPLES IN FIELD RESEARCH EXPERIENCE

- ✓ Involved in Research and Development of various *iaipe* programmes in insect pests and disease management implemented by *iaipe* and partners (2006 – 2019)
- ✓ Global Environmental Facility (GEF) Planning Mission: Participatory assessment of Research, Development and Extension organizations in western Kenya for purposes of writing an implementation plan for the Western Kenya Integrated Ecosystem Management Project – *A joint KARI & ICRAF Initiative funded by the World Bank*. (2003).
- ✓ Advocacy for Poverty Alleviation through Sustainable Natural Resource Management (Forestry) (A Swedish International Development Organization-SIDA, sponsored project of the East African Wildlife Society-NGO) (as a Volunteer) (2001).
- ✓ Promotion of Sound Forest Management and Conservation Practices in Kenya through the Kenya Forests Working Group-KFWG (as a Volunteer) (2000).
- ✓ Participatory Impact Assessment, Monitoring and Evaluation (A German Agro Action sponsored project of a Non- Governmental Organization) (1999).
- ✓ Assisted in Developing ICRAF's Participatory Monitoring and Evaluation Tool for Western Kenya (1999).
- ✓ Phosphorus Use Efficiency by Maize (*Zea mays* L.) at selected sites in Siaya District, Western Kenya. MSc. Thesis, Egerton University Kenya (1998).

## RESOURCE MOBILIZATION SKILLS & PROFESSIONAL CONSULTANCIES

### July 2013:

International Institute of Tropical Agriculture (IITA), Malawi

Under the auspices of IITA Soybean Value Chain Project, I trained over thirty participants in: “**Resource mobilization: the essentials in project implementation cycle**” July 9-11, 2013. Organized by International Institute of Tropical Agriculture (IITA), Malawi

### August/September 2010:

Egerton University, Kenya and University of Toronto, Canada

Collaboratively develop a full proposal for submission to The Canadian International Food Security Research Fund (CIFSR) of Canadian International Development Agency (CIDA) and International Development Research Centre - Canada (IDRC). **Proposal was entitled:** CIFSR Proposal: Enhancing Maternal, Infant and Child Nutrition support through livestock and Crop productivity innovations developed with vulnerable households in northern Kenya drylands.

### September/October 2006:

IT Power KENYA (The Foundation provides leadership in business development)

Develop full proposal for submission to European Union on Renewable Energy Sector (*Jatropha carcus*)

### August/September 2006:

GWP-AP is acronym for Global Water Partnership Associated Programme

Develop full proposals for submission to European Union, Netherlands Ministry of Foreign Affairs -Water Support Unit and African Development Bank

### July/August 2006):

Vanilla-Jatropha Development Foundation:

(The Foundation provides a regional platform to strengthen the capacity of stakeholders' in production-consumption Vanilla-Jatropha value chain). Team leader - *Jatropha carcus* Pre-Conference and National Conference Facilitation and Documentation

## PROPOSAL & RESOURCE MOBILIZATION TRAINING COURSES CONDUCTED

- December 2006:** Integrated Coffee Research for Development Proposal Training – Training held at the Whitesands Hotel, Mombasa, 4<sup>th</sup> – 5<sup>th</sup> December 2006
- October 2006:** Proposal Training Course to TOFNET of ASARECA - Competitive Grant Systems Concept Note / Proposal Writing Retreat: 23 to 25 October, 2006 - Garden Hotel, Machakos, Kenya. Developed and submitted three Concept Notes responding to the following call by the Kenya Agricultural Productivity Project (KAPP) in the following research call suites areas:
1. Productivity enhancement of horticultural and industrial crops for better economic value and nutritional security;
  2. Sustainable Livestock Production for economic revitalization, food and nutrition security; stable household incomes and employment; and
  3. Integration of priority socio-economic issues in the agricultural sector for enhanced adoption of innovations, improved markets, HIV/AIDS mitigation and an enabling policy environment
- As of January 2007, Concept Notes accepted for funding.
- April 2006:** Proposal Training Course to TOFNET of ASARECA - Competitive Grant Systems Concept Note / Proposal Writing Retreat: 17 to 22 April, 2006 – SunSet Hotel, Kisumu, Kenya. Developed and submitted two Concept Notes responding to the following calls:-
1. Evidence-Based Frameworks for Valuation, Attribution and Compensation for Environmental Services (Budget: € 420,000 over 3 years)
  2. Robust Approaches and Practices for Mainstreaming INRM in Agricultural Research and Development (Budget: € 420,000 over 3 years)
- As of July 24<sup>th</sup> 2006, both Concept Notes accepted for funding.
- April 2005:** Proposal Training Course to TOFNET and CORNET Network Partners of ASARECA for Competition Grant Systems Funding; These are Networks that support the development of Trees and Coffee respectively in countries where ASARECA operates.
- February 2003:** Proposal Training Consultancy awarded by COSOFAP, conducted in Western Kenya:  
COSOFAP is “Consortium for Scaling up Options for increasing Farm Productivity” in western Kenya. It is a partnership of more than 70 research, teaching and development organizations dealing with agricultural production.
- January 2003:** Proposal Training Consultancy awarded by FARM-Africa, conducted in Morogoro, Tanzania to 20 participants:  
FARM-Africa is in partnership with Rockefeller Foundation and Gatsby Charitable Trust, and is a Funding agency that supports Agricultural Technology Transfer Projects.

## PROFESSIONAL AWARDS

- 2015 *icipe* Employee Certificate: Outstanding Principal Staff of the year Award - 2015 (OPSA)
- Obtained a Rockefeller Foundation Scholarship to attend the Fourth African Crop Science Conference in Casablanca, Morocco {October 1999}
- Obtained a Rockefeller Foundation Scholarship to attend the Third Regional Agricultural Resource Husbandry Meeting in Harare, Zimbabwe {October 1998}
- Agricultural Resource Husbandry Merit Award of the Rockefeller Foundation (FORUM) / Egerton University Scholarship for MSc. Graduate Studies at Egerton University {1996-1998}

## STAFF REPRESENTATION

I have held the following roles in *icipe* Staff Association (ISA):

2016 – 2017: *icipe* Professional Staff Representative in ISA

2010 – 2011: ISA Chairperson and Professional Staff Representative

2007 – 2008: *icipe* Professional Staff Representative in ISA

## LANGUAGE

Fluent in English, Kiswahili and Kikuyu (*native language*)

## PERSONAL DETAILS

Address	P.O. Box 721-00208, Ngong Hills, KENYA
Nationality	Kenyan
Date and place of birth	1971, Kenya
Marital Status	Single with 2 children

## LIST OF DOCUMENTATION

Below is a list of refereed and non-peer reviewed publications:

- Mutero C.M., Mbogo C., Mwangangi J., Imbahale S., Kibe L., Orindi B., Girma M., **Njui A.**, Lwande W., Affognon H., Gichuki C. and Mukabana W.R. (2015) An assessment of participatory integrated vector management for malaria control in Kenya. *Environmental Health Perspectives*, doi:10.1289/ehp.1408748. (<http://ehp.niehs.nih.gov/1408748/>)
- Njui A** (contributing articles) (2015-2019): *icipe E-bulletin Newsletter* – A quarterly publication by *icipe* as well as contributing grant and project related information for inclusion in various *icipe* corporate write-ups.
- Njui A** (in-charge) (2011-2014): *icipe E-bulletin Newsletter* – A quarterly publication by *icipe*.
- Annah Njui** Contributed to *icipe* Book: insects and Africa's health: 40 years of *icipe* (2011): Articles compilation: Liz Nganga and Christian Borgemeister. © *icipe* ISBN 92 9064 222 X
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